Gaye was an integral part of our national archaeological community, a tireless promoter of heritage issues in WA and someone who regularly championed endangered archaeological sites and heritage places. Her contribution to the discipline was not through academic output—she did not write hundreds of papers and books, win major grants, or lead major projects. Instead, she worked at the grass roots level, quietly championing archaeology and heritage, working with countless children, and using her enthusiasm and humour to infect others with her passion. As such, her personal contribution was equally important, and she made a significant contribution to the discipline of Australian archaeology. She will be missed.

Fellows of the Australian Academy of the Humanities

Congratulations to Professor Ian McNiven of Monash University, who was elected in 2013 as a Fellow of the Australian Academy of the Humanities, one of the highest honours available for achievement in the humanities in Australia.

From the Academy’s website <http://www.humanities.org.au/Fellowship/NewFellows.aspx>:

Ian McNiven is Professor of Indigenous Archaeology in the School of Geography and Environmental Science at Monash University. His pioneering work has transformed the understanding of the archaeology of Australian Indigenous coastal societies, in particular the Queensland coast and the islands of Torres Strait. McNiven’s research focuses on understanding the long-term development of specialised maritime societies, with a focus on the archaeology of seascapes and ritual and spiritual relationships with the sea. His other research interests include the development of Aboriginal eel aquaculture in western Victoria, the long-term development of Jawoyn rock art (Arnhem Land) and the colonial history of archaeology.

Minutes of the 2013 Annual General Meeting of the Australian Archaeological Association Inc.

Novotel Pacific Bay Resort, Coffs Harbour
Tuesday, 3 December 2013

1. Welcome

The 2013 AGM commenced at 6.10 pm, chaired by Patrick Faulkner. The President welcomed members and observers to the meeting and acknowledged that the meeting took place on the traditional lands of the Gumbaynggirr people, and paid respects to elders past and present. He proposed, in order to allow all business to take place within a reasonable time frame, that comments from the floor be restricted to two minutes per person, and noted that AAA had received legal advice that defamatory comments made from the floor could expose the organisation to litigation. It was also noted that AAA have established a number of anti-discrimination policies that members must abide by in making any comments.

2. Apologies

Apologies were received from Heather Burke, Lucia Clayton Martine, Iain Davidson, Natalie Franklin, Jack Golson, DeeAnne Gorrying, Phillip Habgood, Leslie Head, Fiona Hook, Anne McConnell, Jo McDonald, Andrea Murphy, Peter Veth, Cemre Ustankaya, Nathan Wright and Tam Smith.

3. Confirmation of the Minutes of the 2012 AAA AGM

The Minutes of the 2012 AAA AGM, held at the Novotel Wollongong Northbeach on 11 December 2012, were published in Australian Archaeology 76:104–122.

Motion: ‘That the Minutes of the 2012 Annual General Meeting of the Australian Archaeological Association Inc. as circulated, be taken and read as confirmed’. Moved: Annie Ross. Seconded: Peter White. Motion carried nem.con.

4. Business Arising from the Previous AGM

Patrick Faulkner noted that the Student Research Grant Subcommittee was established in early 2013 (see Subcommittee and Student Representative Reports). Following a motion moved at the 2012 AGM regarding the AA Blog, the AAA Website and Twitter, these points were also actioned in early 2013 (see Editor’s Report). Finally, the suggestion that there be two WA State Representatives was actioned for 2014.

5. Reports

5.1 President’s Report (Patrick Faulkner)

With changes to some positions from 2012, the current team is completing its second and final year as the AAA Executive in 2013. My position as President was supported by the hard work and dedication of the other members of Executive (and in particular during my extended absences while on sick and study leave over the first half of the year), and I would like to thank Tiina Manne (Secretary), Nathan Wright (Treasurer), Xavier Carah and Cemre Ustankaya (Membership Secretaries), Heather Burke and Lynley Wallis (Journal Editors) and Sally Brockwell (Public Officer).

As I noted in last year’s report, in addition to the Executive, the success of AAA is largely dependent on the efforts of all office holders and committee members. Heather Burke, Lynley Wallis and the Editorial Committee have again worked exceptionally hard to continue building the profile and standards of AA. In addition to this, their efforts in increasing the outreach and public accessibility of the journal through the blog posts based on high-quality
Australian research produced by Jacqueline Matthews and Michelle Langley are applauded.

Thanks also goes to our previous Webmaster Mick Morrison for his outstanding efforts and, following his decision to stand down earlier in the year, we acknowledge the efforts of Erin Mein (current Webmaster), Damien Kelly and Lynley Wallis in the further development and maintenance of the site. We also welcome on board Sue Kose, who has accepted the position of Assistant Webmaster. Thanks to Alice Gorman and Ebe Hayes for furthering the media profile of the association as AAA Media Liaison Officers.

For continuing in their roles as the AAA Indigenous Liaison Officers, I thank Chris Wilson and Kellie Pollard. The Executive would also like to thank our State and Territory representatives: Sally May (ACT), Alan Williams (NSW), Malcolm Connolly (NT), DeeAnne Gorring (QLD), Belinda Liebelt (SA), Anne McConnell (Tas.), Harry Webber (Vic.) and Samantha Bolton (WA). I would like to also acknowledge the hard work throughout the year of the AAA Student Representatives, Georgia Roberts and Lucia Clayton Martinez.

I would also like to take this opportunity to thank the Chairs of the following subcommittees for their work in the following areas: Richard Fullagar (Ethics), Erin Mein (Information Technology), Sean Ulm (Australian National Committee for Archaeology Teaching and Learning, ANCATL), Annie Ross (Prizes and Awards) and Helen Nicholson (National Archaeology Week). Of note has been the work undertaken by the Student Research Grant Subcommittee established in early 2013, and the Executive would like to thank Ian McNiven as Chair, Georgia Roberts, Lucia Clayton Martinez, Bryce Barker and Peter White for their efforts this year.

Here I would like to just highlight some of the major activities undertaken by the Association throughout the year.

Following on the growth of AAA membership in 2011–2012, we have maintained our membership this year at similar levels to those reported previously, with a membership base in excess of 1000 (see Membership Secretaries’ Report). This has been achieved through the efforts of Xavier Carah and Cemre Ustankaya, and I thank them.

In December 2012, a submission was prepared in response to an invitation from the Department of Primary Industries, Parks, Water and Environment to comment on the Tasmanian Government Draft Aboriginal Heritage Protection Bill. I thank Denise Gaughwin, Anne McConnell and Anne Dighton for their work on this in discussion with Tasmanian-based members. In September, a submission was also prepared for the AIATSIS Review, incorporating the significant feedback received in 2012 from many AAA members regarding the cancellation of the AIATSIS grant scheme, with particular thanks to Mike Smith.

Following discussion with AAA members and correspondence from members of the public, several letters were sent throughout the year addressing various issues or concerns. A letter was sent on behalf of AAA in January, developed in collaboration with Andrew Sneddon (ICOMOS), Jon Prangnell (ASHA) and Fiona Hook (AACAI), to Channel 10 regarding the inappropriate representation of archaeology and potential for site destruction depicted in the American Digger program. In March a letter was sent to the NSW Office of Environment and Heritage, Department of Planning and Infrastructure, and the NSW Roads and Maritime Services raising concerns regarding the proposed replacement of Windsor Bridge, with thanks to Alan Williams for his work on this issue. With Sam Bolton, Chris Wilson and Belinda Liebelt, in April AAA wrote to the Vice-Chancellor and Student Guild at the University of Western Australia (UWA) regarding the publication of inappropriate content in their student publication Prosh. In September I wrote to the NSW Board of Studies with Lynley Wallis and Heather Burke to suggest that the AAA website be included in the list of links and resources on their Teaching Heritage website.

The Executive undertook a review of AAA Constitution (with particular thanks to Xavier Carah and Richard Fullagar) and incorporation of the moderation policies developed in late 2012. The proposed amendments, circulated to the AAA membership in early September, relate to changes to the financial and administrative structure of the Association to meet current operating conditions, the implementation of some professional policies at the request of the Association’s indemnity insurer, and an update of some of the language.

In 2013 AAA maintained its membership of the Council for the Humanities, Arts and Social Sciences (CHASS) and Science and Technology Australia (STA). We thank Kelsie Long for representing AAA at 2013 CHASS National Forum, and Oona Nicolson for attending the CHASS AGM on behalf of AAA.

On a sad note, I would like to acknowledge the passing of several members of our discipline this year: Mike Morwood, John Hennessy, Ruth Megaw, Sonia Wright and Emmett Connolly, and express our sincere condolences to their family, friends and colleagues.

Thanks go to the 2013 AAA Annual Conference Organising Committee. We thank Wendy Beck, Peter Grave and UNE for agreeing to host the conference, and we acknowledge the extraordinary commitment and hard work of Luke Godwin, Julie Jerbic, Erin Fuller and Scott L’Ostebrown, in collaboration with Lynley Wallis and Jacqueline Matthews, for delivering a professional and intellectually stimulating program.

As I complete my term, I would like to again thank all of those office bearers and committee members noted above, and particularly all of our members who have given freely of their advice and encouragement to the AAA Executive on a range of issues over the last two years. Finally, I acknowledge the incoming President and other members of the Executive, and wish them every success in their roles.

Discussion Arising: Michelle Langley suggested that she and Jacqueline Matthews could perhaps write a blog post highlighting the American Digger issue to raise awareness. There was general agreement on this.

5.2 Secretary’s Report (Tiina Manne)

I would like to thank my predecessor, Anne Dighton, for her support during the handover of roles and to the Executive, who have all been wonderful to work with.

In addition to the matters dealt within the President’s report, the Executive Officers held several informal meetings through the year to attend to business. Additionally, the full executive corresponded frequently by email and occasionally by teleconference. The role of the Secretary focused on the dissemination of information to the membership, and...
attending to enquiries from members and the public. A decrease in the number of email announcements to the membership has taken place this year, due to information now being posted on the AAA website and through social media channels. AAA received ca 200 emails during 2013 and, as in previous years, most centred on requests for advice regarding work experience, job prospects (both international and domestic enquiries), academic programmes in archaeology and assistance in identifying finds. The most frequent inquiries were from high school students seeking work experience. In all cases, advice was offered where fitting or then forwarded to the appropriate individual or organisation for response.

Discussion Arising: None.

5.3 Treasurer’s Report (Nathan Wright)

Overview

The financial position of AAA remains stable for the 2013 financial year (1 Sept 2012 to 31 Aug 2013), although, this year we do see a reduction in equity of $62,323.37 (Table 1). This loss is due primarily to the removal of conference income from the AAA accounts for the 2012/2013 financial year, rather than an actual loss per se. The Association does have some increased costs for this financial year due to the timing of expenses being processed. 2013 has seen an increase of $72,746.33 in annual expenditure which is attributable to several factors, including increasing journal production costs, memberships to FANTS, and contributions to the Federated Archaeological Information Management Systems (FAIMS) project. However, the primary reason for costs jumping significantly is due to the timing of conference-related expenses being processed. Additionally, over one-third of the increased expenditure can be accounted for through incorrect collection of GST on conference registrations for the 2012 conference. As such, we should reasonably expect that expenditure for the 2013-2014 year will decrease significantly after correction of the GST collection has taken place. 2013 also sees a decrease in total income of $15,918.72. All of the Association’s income streams have decreased for 2013.

Income

Memberships continue to represent AAA’s major source of income. However, 2013 saw a decrease in membership income of $4269.08 despite similar membership numbers. This is attributable to an increase in student memberships, and a decrease in full and institutional memberships. 2013 saw $72,207.40 collected in membership income. This amount, although down on 2012, is still significantly higher than 2010 and 2011 ($45,256 and $67,350.08, respectively).

Conference-related sponsorship income in 2013 sits at -$46,721.45. This figure is calculated by totalling all income that is conference-related minus conference-related expenses. This year conference-related income does not include any registration monies collected after 1 Sept 2012, as these funds are held and managed by Conference Online. As such, conference income is made up of sponsorship funds collected from 1 Sept 2012 to 31 Aug 2013 for both AAA2012 and AAA2013. Table 2 indicates a dramatic difference between the 2012 and 2013 financial years due to the withholding of conference registration monies from our income stream. Once the 2013 conference is finalised those monies remaining will be released by Conference Online to the Association. However, this will occur in the 2013–2014 financial year.

<table>
<thead>
<tr>
<th></th>
<th>2012</th>
<th>2013</th>
<th>Variation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conference registrations</td>
<td>$261,341.03</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>Conference sponsorship</td>
<td>$55,702.00</td>
<td>$22,365.24</td>
<td></td>
</tr>
<tr>
<td>Monies collected</td>
<td>$317,045.03</td>
<td>$24,365.24</td>
<td></td>
</tr>
<tr>
<td>Conference costs</td>
<td>-$158,790.40</td>
<td>-$69,086.69</td>
<td></td>
</tr>
<tr>
<td>Conference revenue</td>
<td>$158,252.63</td>
<td>-$46,721.45</td>
<td></td>
</tr>
<tr>
<td>Monies held</td>
<td>$132,528.83</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Conference income</td>
<td>$25,723.63</td>
<td>$22,365.24</td>
<td></td>
</tr>
</tbody>
</table>

Table 2 Conference income for the 2013 financial year.

Profits from AAA2012 are reported as a loss of $4647.61 for auditing purposes. However, as mentioned before, GST was incorrectly collected in the 2012–2013 financial year. The amount of GST was $20,745.78 and this is subtracted from the retained amount of $16,098.17 from the 2012 conference. Until the ATO office advises the appropriate course of action for dealing with the GST collected it is required to be reported in our audit as an expense. Therefore, after the GST collection has been rectified, we see a profit of $16,098.17 from AAA2012. This amount is down $24,019.24 from the previous year ($40,117.41), but is still higher than the average annual conference profit for the previous five years which stands at $13,374.

Journal income for 2013 sits at $9919.91 down $5285.12 from 2012. This is due primarily to the timing of receipt of income cheques from various copyright agencies. This income stream will fluctuate year to year due to the reason outlined above and also due to the nature of this income source as it is dependent on the number of times the AA journal is accessed by third parties. As such, it is reasonable to expect this income stream to increase gradually over time while still fluctuating year to year.

Income from interest is down to $1849.34 compared to $5148.00 in 2012. This is accounted for by the fact that interest on significant sums of AAA equity will appear in the 2012 2013 financial year.

Discussion Arising: None.

Table 1 Profit and loss, 2012 financial year.
Table 3 Income streams, 2013 financial year.

<table>
<thead>
<tr>
<th></th>
<th>2012</th>
<th>2013</th>
<th>Variation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conference</td>
<td>$25,723.63</td>
<td>$22,365.24</td>
<td>-$3358.39</td>
</tr>
<tr>
<td>Journal income</td>
<td>$15,205.03</td>
<td>$9,919.91</td>
<td>-$5285.12</td>
</tr>
<tr>
<td>Non-subscription</td>
<td>$150.00</td>
<td>$1443.40</td>
<td>-$3206.60</td>
</tr>
<tr>
<td>Subscriptions</td>
<td>$76,476.48</td>
<td>$72,706.14</td>
<td>-$3770.34</td>
</tr>
<tr>
<td>and back issues</td>
<td>$5147.61</td>
<td>$1849.34</td>
<td>-$3298.27</td>
</tr>
<tr>
<td>Total income</td>
<td><strong>$124,202.75</strong></td>
<td><strong>$108,284.03</strong></td>
<td><strong>-$15,918.72</strong></td>
</tr>
</tbody>
</table>

Table 4 Expenses, 2013 financial year.

<table>
<thead>
<tr>
<th></th>
<th>2012</th>
<th>2013</th>
<th>Variation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Audit fees</td>
<td>-$880.00</td>
<td>-$990.00</td>
<td>-$110.00</td>
</tr>
<tr>
<td>Bank fees and</td>
<td>-$4334.70</td>
<td>-$1580.51</td>
<td>$2764.19</td>
</tr>
<tr>
<td>charges</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Insurance and</td>
<td>-$2748.63</td>
<td>-$3759.57</td>
<td>-$4850.94</td>
</tr>
<tr>
<td>regulatory costs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Web development,</td>
<td>-$27,294.00</td>
<td>-$4300.17</td>
<td>$22,993.83</td>
</tr>
<tr>
<td>IT software and</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>training</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Journal</td>
<td>-$45,244.97</td>
<td>-$57,886.07</td>
<td>-$12,641.10</td>
</tr>
<tr>
<td>production</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prizes</td>
<td>-$3040.00</td>
<td>-$4092.10</td>
<td>-$1052.10</td>
</tr>
<tr>
<td>Sundry expenses</td>
<td>-$5189.26</td>
<td>-$33,780.58</td>
<td>-$8406.92</td>
</tr>
<tr>
<td>Postage and</td>
<td>-$8945.11</td>
<td>-$8550.91</td>
<td>$394.20</td>
</tr>
<tr>
<td>stationary</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Conference-</td>
<td>See Table 2</td>
<td>-$69,086.69</td>
<td>-$69,086.99</td>
</tr>
<tr>
<td>related expenses</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Subscriptions</td>
<td>-$1942.14</td>
<td>-$1942.14</td>
<td></td>
</tr>
<tr>
<td>and back issues</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total expenses</td>
<td>-$97,861.07</td>
<td><strong>$170,607.40</strong></td>
<td><strong>-$72,746.33</strong></td>
</tr>
</tbody>
</table>

Insurance and regulatory costs are higher this year but this is a reflection of when insurance payments were made, rather than an actual increase in costs. Insurance and regulatory costs now also include legal fees which totalled $22,993 for 2013.

AAA costs have decreased in three areas main areas, with costs for Web and IT down significantly from 2012 when the website redevelopment occurred (a decrease of $22,993.83). Merchant and bank fees have been reduced significantly due to a change in the type of account the association operates, declining use of cheques for bill payments, the introduction of PayPal for membership payments and fees associated with payment collections for AAA have all contributed to a decrease in costs.

Assets and Liabilities

Table 5 highlights current assets and liabilities of the AAA.

Current assets have decreased by $192,012.70 in 2013 compared with 2012 ($116,196), a little less than 2011 ($173,694.75), but similar to figures from 2009 ($82,940.33) and 2010 ($116,196), a little less than 2011 ($173,694.75), but similar to our position at this time last year of $153,456.99.

The principal liability remains the Bruce Vetch Award Fund, which has increased from $11,215 to $14,054.50 due to payment collections for AAA2012 have all contributed to a decrease in costs.

Discussion Arising: Steve Nichols noted that, given the conference reflects such big expenditure and income, perhaps it should not be spread out for invoicing and reporting but instead be matched to the same financial year. Patrick
Faulkner replied that the Treasurer has worked through this issue, and that it relates to the timing of invoicing and the holding of funds in trust by Conference Online for 2012/2013, and that this situation is rectified for 2014. Lynley Wallis noted that production of the blog posts is taken from the annual $20,000 Editorial Assistance allocation and does not reflect an additional cost.

Patrick Faulkner read the following suggestion proposed by Nathan Wright: ‘The current Treasurer suggests that the role of Treasurer match the Association’s financial year (1 Sept to 31 Aug). The reason for this is that it is tremendously difficult to manage financial audit and reports when the role is taken halfway through the financial year. The suggestion would be that the Treasurer be nominated at the AGM in line with the other Office Bearers but that there be a significant overlap and handover time leading into the beginning of the new financial year (1 Sept).’ Marjorie Sullivan asked whether this means the current Treasurer wants to continue in the role. Patrick Faulkner replied that the suggestion was for a significant handover and support period, rather than an extension of time to the position. Peter White asked why the Association’s financial year does not run July to June. Lynley Wallis responded that this relates to when the Association was incorporated, and to change the financial year period would incur significant costs.

5.4. Membership Secretaries’ Report
(Xavier Carah and Cemre Ustankaya)

Announcements for 2013

The key goal for 2013 was to exceed 1000 members for the year. This was achieved in September and continued to incrementally rise right up until the conference. The number of AAA members currently stands at 1060. Reaching >1000 members for a consecutive year highlights the relevance of AAA in the Australian landscape. We have been fortunate enough to welcome 280 new members in 2013 and look forward to hopefully seeing them return in 2014.

Table 5 Balance sheet, 2013 financial year.

<table>
<thead>
<tr>
<th>Current Assets</th>
<th>2012</th>
<th>2013</th>
<th>Variation</th>
</tr>
</thead>
<tbody>
<tr>
<td>CBA cheque account</td>
<td>$111,354.18</td>
<td>$14,255.39</td>
<td>-$97,098.79</td>
</tr>
<tr>
<td>CBA term deposit</td>
<td>$55,000.00</td>
<td>-</td>
<td>-$55,000.00</td>
</tr>
<tr>
<td>CBA journal account</td>
<td>$1081.30</td>
<td>$7163.58</td>
<td>$6082.28</td>
</tr>
<tr>
<td>CBA conference account</td>
<td>$36,769.24</td>
<td>$40,054.50</td>
<td>$3982.56</td>
</tr>
<tr>
<td>PayPal account</td>
<td>$5771.50</td>
<td>$75,503.69</td>
<td>$69,732.19</td>
</tr>
<tr>
<td>Petty cash</td>
<td>$1275.38</td>
<td>$38.77</td>
<td>-$1236.61</td>
</tr>
<tr>
<td>Conference Online trust</td>
<td>$132,528.83</td>
<td>-</td>
<td>-$132,528.83</td>
</tr>
<tr>
<td>Total current assets</td>
<td>$343,780.43</td>
<td>$151,767.73</td>
<td>-$192,012.70</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Current Liabilities</th>
<th>2012</th>
<th>2013</th>
<th>Variation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bruce Vetch Award account</td>
<td>$11,215.00</td>
<td>$14,054.50</td>
<td>$2839.50</td>
</tr>
<tr>
<td>Conference Online Trust</td>
<td>$132,528.83</td>
<td>-</td>
<td>-$132,528.83</td>
</tr>
<tr>
<td>Total current liabilities</td>
<td>$143,744.00</td>
<td>$14,054.50</td>
<td>-$132,528.33</td>
</tr>
<tr>
<td>Net assets</td>
<td>$200,036.43</td>
<td>$137,713.23</td>
<td>-$62,323.37</td>
</tr>
<tr>
<td>Equity</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Retained earnings</td>
<td>$173,694.75</td>
<td>$200,036.43</td>
<td>$26,341.68</td>
</tr>
<tr>
<td>Operating profit</td>
<td>$26,208.95</td>
<td>-$62,323.37</td>
<td>-$88,665.22</td>
</tr>
<tr>
<td>Total equity</td>
<td>$200,036.43</td>
<td>$137,713.23</td>
<td>-$62,323.37</td>
</tr>
</tbody>
</table>

Table 6 2013 membership breakdown compared to 2012 and 2011. NB: these numbers include companies that index AA and memberships required to fulfil legal obligations (total Life Memberships awarded = 11).
Grant Scheme, Meet the Graduates, CV Workshop and Meet the Mentor are just a few of these).

Initiatives and Membership into the Future

The initiatives which have been introduced over the past few years have continued to attract new members to the Association. These initiatives have not just targeted new members and/or student members, but have also encouraged returning members to renew early in the year, especially before the first AA mail-out.

The redeveloped website has helped increase the visibility of AAA and has greatly assisted membership management. It is a central plank in promoting AAA globally, as well as aiding in delivery of additional content to our members. This year the volume of content on the website has exploded thanks to the efforts of Lynley Wallis, Jacq Matthews and Michelle Langley.

We encourage all members to renew online as this streamlines the subscription process. Members can pay through an established PayPalTM account or with their credit card. For those members using a PayPalTM account there is an option to set up automatic annual renewals which directly debit your account each year and activate your AAA subscription. If members choose to have automatic annual renewals set up on their PayPalTM account we would like to encourage them to set their renewal date to 1 Jan. This will directly align their subscription with the expiry and renewal dates of AAA membership (i.e. calendar year).

As always, we have encouraged members to renew their membership early in the year as this streamlines the workload for the Membership Secretaries and helps avoid penalty postage costs for journals having been delivered to the wrong address. This year, as in previous years, we offered free memberships to the 100th, 200th and 300th members for the year. This initiative was a huge success, with 808 members receiving AA76 in the first mail-out batch.

As flagged last year, the unprecedented growth in membership numbers experienced over the last few years was going to end. The loss of jobs late last year and the closure of a number of heritage consultancies in 2013 highlight the vulnerability of our membership numbers to fluctuations in the resources sector. We wish all those who have lost their jobs all the best.

Acknowledgements

We would like to thank Pat Faulkner, Tiina Manne, Nathan Wright, Lynley Wallis and Heather Burke for their continuing support throughout the year. The healthy membership base we have overseen is as much a product of their hard work as it is ours. We will be stepping down from the Membership Secretary role and would like to thank all of the members for their kind emails, and the Office Bearers we have had the pleasure to work with over the last couple of years. We would also like to wish the new Executive, especially the incoming Membership Secretaries all of the best for the year ahead.

Discussion Arising: It was noted from the floor that Institutional Membership numbers have declined from 2011, with the question raised as to why that would be the case. Xavier Carah advised it may be to do with the membership cost increase for 2013 established at the 2012 AGM. Robin Torrence asked who the institutions that are being lost are, and whether AAA is losing membership from overseas institutions. Robin also stated that the reason there has been a decline in institutional members may be because AAA does not offer an ‘online-only’ version of AA to its subscribers. It was also suggested that the incoming Membership Secretaries follow this up over the course of the coming year.

5.5 Editors’ Report (Heather Burke and Lynley Wallis)

In this, our second year as Editors, we’re settling into the process further, and think we have a slightly better semblance of control than was the case last year! Though we should perhaps note that every time we look at the Manuscript Tracking System (MTS) and breathe a sigh of relief that we are up-to-date with what we need to do as Editors, within 24 hours another manuscript or review is received, and green cells (the colour used in the MTS to denote Editor tasks) start appearing again …

During 2013 AA76 (June) and AA77 (December) were published; AA76 was posted in early June and AA77 in late November. While at times we see concentrations of papers in a particular sub-discipline (which challenges our ability to spread the reviewing load), we’ve been impressed with the wide array of topics that submitted manuscripts have covered in 2013. We’re sure that publishing more articles, across a wider variety of topics, is appreciated by AAA members, who are more often able to find something of direct relevance or particular interest to them in each volume.

Increased Journal Length, Manuscript Submissions and Rejections

Readers might have noticed that the number of pages in the 2003 volumes has been greater than previous years. This is due primarily to an increase in the number of articles published (n=7 in AA76 and n=12 in AA77); in previous years the number of published articles has averaged 5 or 6. The reasons behind the increase are varied and we discuss some of them here.

Of 90 manuscripts (short reports and articles) submitted to AA since we became Editors, a total of two were rejected as being unsuitable for the journal, and a further 43 were rejected after the review process. Of the 43:

• 15 were subsequently resubmitted and re-reviewed. Of these, two were rejected after resubmission, two are still undergoing re-review and 11 were subsequently published (two as short reports rather than articles);
• The authors of a further four have assured us they are rewriting the manuscripts with a view to resubmitting in the future; and,
For the remaining 22 manuscripts we’re either not sure whether the authors intend to resubmit or not, or the indications are that they do not intend to.

Through 2012 and 2013 we have worked closely with authors to improve the quality of their manuscripts to the level required for publication so they successfully traverse the resubmission process. Assistance in this task has been provided through the stellar efforts of particular reviewers (sometimes from the Editorial Advisory Board [EAB], and other times from our general pool of reviewers) who have gone above and beyond our expectations, offering extensive, high quality and constructive feedback to authors. As a consequence, we are seeing more manuscripts of a much higher standard being resubmitted and, consequently, we have experienced an increased number of manuscript acceptances. Rather than allow the papers to back up and create a delay in publication of 12–18 months, we’ve chosen to ensure papers are published in a timely fashion.

Pricing

Of course, the increased size of the journal has not been without cost—in terms of direct costs associated with graphic design, printing and postage, as well as indirect costs in terms of time (related to the extra workload it entails for all involved in journal production). The Treasurer’s report provides details on the direct costs associated with journal production.

With membership numbers in 2013 again exceeding 1000, it is a cost that is currently able to be borne adequately. However, we acknowledge there will likely need to be a modest increase in membership fees in 2015 to assist with offsetting these expenses. The alternative would be to reduce costs by limiting the size of a volume to 100 pages (which would then see a backlog in publication for accepted manuscripts), or a reduction in the quality of the journal, such as ceasing full colour publication. The latter is not something that as Editors we would support, as, along with the website, the journal is the flagship of the Association and we believe maintaining a high quality, full colour journal is critical to our professional and community standing.

The EAB and Referees

In 2013 we increased the number of EAB members. Over the past two years, the occasional ‘glut’ of papers in a particular subject area sometimes has the effect of increasing the load on particular EAB members. We are grateful that, when this has occurred, the referees in question have been very generous with their time, and agreed to review a higher proportion of papers than we would otherwise ask of them. This is one reason we have chosen to invite new members to the EAB during 2013. Another reason for increasing the size of the EAB is that we believe it’s important to develop the skills of, and support the professional development opportunities for, mid-career AAA members, as well as enabling longer serving members to retire from what was originally anticipated as being a two year only term. For these reasons, the EAB membership has grown to 31; however, this will be reduced to ca 25 in early 2014 as we anticipate several long serving members retiring.

In order to spread the reviewing load, and to ensure a healthy future for the journal (in terms of having experienced reviewers and members of our community actively engaged in journal production), we have established a database of reviewers. This initially included name and contact details of reviewers who had been used in the recent past for AAA. In early 2013 we put out a public call for interested people who hadn’t been a recent AAA reviewer to send us their details to be added to the list. We now have approximately 200 people on our Referee List, which means there’s rarely a topic we can’t find a suitable reviewer for. It also affords us a means of easily keeping track of how many items we have asked any one reviewer to look at each year, which assists in sharing the workload equitably.

The Referee Mentoring Programme (RMP) established by the former Editors has continued to run in 2013. At the 2011 EAB meeting it was agreed that reviewers would now have to opt out of the RMP (rather than opt in), and that EAB reviews would always be available to the other reviewers who did not opt out of the RMP. This has seen a considerable increase in participation in the programme in the past two years, and we’ve had many positive comments from RMP participants about its benefits through 2013. We are sure the RMP has contributed to the improved standard of reviews, and we applaud Sean and Annie for establishing this valuable initiative.

Increasing AAA’s Social Media Presence: The AA Blog, the AAA Website and Twitter

In 2013 we launched a new journal-related initiative: the AA Blog. Realising that the style of writing required for a blog was quite different to that which most AA authors were likely to be familiar with, and understanding that both we as Editors and our authors already had full plates, we commissioned two younger AAA members to take on this task. Jacqueline Matthews and Michelle Langley, both of whom many of you will know from their previous roles in the Association, now work closely with authors to turn articles and short reports into posts suitable for members of the general public. Sometimes the blog posts cover more than one article when there are obvious links between two or more papers, but in all cases the main purpose is to distil the information being presented into a format suitable for non-specialists. This helps to make clear why the research we publish is of value, as well as pointing readers to other high quality online resources for further information.

All of the blog posts can be accessed online at <http://www.australianarchaeology.com/category/blog/aa-blog/).

Table 7 shows the number of unique page views of the various AA blog posts between 18 Aug 2013 (when Google Analytics was turned on for individual pages) and 7 Oct 2013 (when we requested summary data from the AAA Webmaster for this report). It should be noted that the low number of views for some pages is probably because they were the earlier blog posts, which were not actively promoted during the data recording period. We’re not able to tell how many of the views are by our members or by others, but it is clear that there is interest.

In order to increase the value of the blog posts for non-AAA members, we intend in 2014 to link them more explicitly to the Australian National History Curriculum to make it easier for teachers to understand where they may be able utilise the material in their classes.

Closely linked to the AA Blog initiative have been other efforts to increase our social media presence, and thus public
outreach activities—most obviously the AAA Facebook page and Twitter account. Coupled with the AA Blog, these platforms allow us to disseminate the research reported in the journal to a much wider audience. At the time of writing, the AAA Facebook page had 1774 likes, and the Twitter account had 484 followers. Jacqueline Matthews and Lynley Wallis conducted a survey in 2013 to gauge how users were taking up and interacting with these different platforms; results were presented in a poster at the AAA2013 Annual Conference, and also posted to the AA Blog in late November (<http://www.australianarchaeology.com/category/blog/aa-blog/>).

**Word Clouds**

Commmencing in late 2012 with AA475, we also began producing word clouds for all articles and short reports in AA. The word clouds are posted to Facebook and Twitter, and the AAA website (at <http://www.australianarchaeology.com/our-journal/word-clouds/> as a means of promoting the upcoming volume. The word clouds aren't designed to take the place of the abstracts, but rather are an alternative mechanism through which we can publicise the journal, and one that is a little more conducive to dissemination through social media. It also affords us a means by which to reach out more effectively to the non-academic, amateur members of the Association who represent a growing membership category, and whose interest in the research will hopefully be piqued by the image. The response to the word clouds has been overwhelmingly positive, with many requests to repost or use them elsewhere.

**New Archaeology-Related Australian Journals**

We note that two new Australian archaeology-related journals were launched (or relaunched) in 2013: the *Journal of the Association of Consulting Archaeologists Australasia* (JAACA), under the Editorship of Caroline Bird and Jim Rhodes, and *Excavations, Surveys and Heritage Management in Victoria*. It is clear that these journals are not direct competitors to AA, but rather are complementary to it. As AACAI President Fiona Hook explained, the idea with the AACAI journal in particular is to help give potential authors from the consulting industry guidance and more experience in writing and publishing, with the longer term view that the quality of consulting derived manuscripts submitted to AA will improve in the future. We welcome these journals and encourage AAA members to support them, and look forward to seeing how they develop in coming years.

**Continued Support of WAC Global Libraries**

We note also that in 2013 AAA continued to support the WAC Global Libraries programme (<http://www.worldarchaeologicalcongress.org/activities/global-libraries/198-global-libraries-program>), which sees AA sent to libraries in 30 economically disadvantaged countries around the world.

**Looking to 2014: A Milestone Year**

We also point out that 2014 is the 40th anniversary of the AA journal. Over the past two years we've discussed ways to mark this milestone, and thank all those we've discussed various ideas with. Our ultimate decision for the 2014 volumes has been that, rather than devote an entire issue to reflective articles looking at where we've been and where we think we're going as a discipline, we'd prefer to continue to showcase the full breadth of current research, much of which is being conducted by less senior researchers. To do otherwise would either incur additional costs to the Association, and/or result in an increasing backlog of papers. However, if anyone has a particular submission they would like to make for either of the volumes in the 40th year, please let us know.

**Thanks for the Team Effort**

In closing, we offer our thanks to our Editorial Committee members: Susan Arthur (Editorial Assistant), Sean Winter (Short Reports Editor), Book Review Editors Alice Gorman and Jane Lydon (the latter of whom retired at the end of 2013, to be replaced by Claire St George), and Tiina Manne (Thesis Abstracts Editor) for their ongoing efforts to produce each edition of AA. We welcome Amy Roberts, Judith Field, Noedene Cole, Adam Watchman, Brit Asmussen, Kat Szabo, Tracy Ireland, Penny Crook and Ines Domingo Sanz to the EAB and thank them, and the other continuing EAB members, for their support and advice through the year. We'd also like to take this opportunity to thank AA's Membership Secretaries, Cemre Ustunkaya and Xavier Carah, and our current Webmaster Erin Mein (and former Webmasters Mick Morrison and Damien Kelly). To all of our reviewers, including both the stalwarts and the newcomers, we greatly value your guidance and appreciate the often considerable time you
spend in preparing reviews. To Grant Woolard (Openbook Howden) and John Reid (Lovehate Design), thanks for your continued support and professionalism—we think we’ve been more on top of things in 2013 than we were in 2012, though maybe you’ll disagree! Thanks also to the students of the Flinders Archaeological Society for helping with the mail-outs (along with Trish Wallis, who did the envelope stuffing for the second mail-out of AA476 single-handedly), and finally, thanks to all those who have offered material to, or taken the time to read, the journal!

Discussion Arising: Peter White enquired about releasing an online version of the journal. Lynley Wallis advised that the articles and short reports when formatted will be available in the members section of the website so that authors can cite this work as published. Peter White asked whether members could choose to receive the journal as an online copy only? He expanded on this to state that we need to look at having online and hard copy options, as overseas institutions prefer electronic copies. Jim Rhoads suggested that the costs associated with offering online subscriptions be evaluated relative to hard copy only. Lynley Wallis advised that these suggestions would be investigated during 2014.

5.6 Australian National Committee for Archaeology Teaching and Learning (ANCATL) Report (Sean Ulm)

In 2013 ANCATL members worked on two major projects. The first project saw successful publication of papers presented in that session were published in the Bateman’s Bay AAA conference. Six of the papers presented in that session were published in AA476 (four papers) and AA477 (two papers). The papers were originally accepted for publication in a special issue of the Research in Archaeological Education Journal which did not eventuate leading to the long delay in publication. We thank the AA Editors for taking on the task of reviewing these papers for publication in AA, as they provide an important resource.

The second project continued work on the Australian Postgraduate Archaeology Network (APAN). The main phase of work on APAN this year involved analysis and discussion of results from an online survey completed by 242 students, supervisors, professionals and professional bodies. A summary of the survey results and recommended actions are presented below.

APAN Survey Key Points

- 242 people completed the survey. 67% of them were current postgraduate students, prospective postgraduate students or supervisors of postgraduate students.
- 79% rated information on postgraduate degrees in Australia as ‘very important’, but only 25% rated overseas postgraduate degrees as ‘very important’.
- 55% rated information on potential supervisors as ‘very important’ and 47% wanted profiles of potential supervisors, but only 12% rated profiles of current postgraduate students as ‘very important’.
- 39% rated information on institutional infrastructure ‘very important’; 49% rated this as important.
- 58% rated details of potential research topics as ‘very important’.
- 63% rated information on prizes and scholarships as ‘very important’.
- 73% rated information on grants as ‘very important’.
- 57% rated information on resources for postgraduate students as ‘very important’, but only 32% rated information for supervisors as ‘very important’.
- 48% rated information on postdocs as ‘very important’.
- Information on seminars, conferences, jobs and volunteer opportunities were ranked as quite important.
- A website (82%) and email list (52%) were overwhelmingly seen as the best way for APAN to communicate with its stakeholders.
- The majority of respondents felt that an option for standardised profiles and/or links to institutional profiles were preferred.
- Many of the qualitative comments focused on avoiding duplication, with many pointing out that information OzArch and/or the AAA email list.

Key Points

People want information on:

- What postgraduate options are available;
- Potential supervisors and the infrastructure their institution can provide; and,
- Grant, prize, scholarship and postdoc opportunities.

Recommended Action Plan

Rather than reinvent the wheel we suggest that we take advantage of developments in academic social media websites and link these clearly to the AAA website.

1. Potential Supervisors

Encourage potential supervisors to create a profile on Academia.edu and post a list of potential research student topics. Have them add ‘Australian Postgraduate Archaeology Network’ and ‘APAN’ as research interests on Academia.edu so that potential students can search for supervisors on that tag. Add an alphabetical list of supervisors on the AAA website (or ordered by institution) and link these to Academia.edu profiles.

It is free and easy for supervisors and students to create a profile on Academia.edu. Undertaking the simple steps outlined above addresses most of the critical needs expressed in the survey without the problem of trying to maintain 100s of profiles. See the example at <http://jamescook.academia.edu/SeanUlm>. Note that if you are not a member of Academia.edu you will need to sign up to view this page (which you should do anyway!).

2. Postgraduate Study Options and Infrastructure

We suggest that AAA host a standard profile of each institution with a brief section on their areas of strength, infrastructure and list of postgraduate degrees on offer, all linked to the official information on the institutional home pages. Another option is that individual departments and schools could create a profile on Academia.edu, like the Maya Research Program (e.g. <http://mayaresearchprogram.academia.edu/MayaResearchProgram>).

3. Grant, Prize, Scholarship and Post-Doctoral Opportunities

Rather than create static pages for this information which is quickly out-of-date, we suggest AAA create an APAN email list that people can subscribe themselves to and link this through social media such as Twitter and Facebook.
In stepping down as Chair of ANCATL at the AGM I would like to extend my thanks to colleagues who have been active in ANCATL activities.

Discussion Arising: Patrick Faulkner noted that the suggestions outlined in the ANCATL report could be actioned by this Subcommittee, in collaboration with the IT Subcommittee. Patrick Faulkner also formally thanked Sean Ulm for his hard work as Chair.

5.7 AAA Student Research Grant Scheme Subcommittee Report (Ian McNiven, Peter White and Bryce Barker)

A Subcommittee to create AAA’s SRGS was established following a motion carried at the 2012 AGM. Ian McNiven accepted an invitation by AAA President Pat Faulkner, on behalf of the Executive, to chair this Subcommittee. Other invited academic members were Bryce Barker and Peter White, with Lucia Clayton Martinez and Georgia Roberts accepting invitations as AAA Student Representatives. Our assigned task was to establish a formal application process and set of objective and transparent evaluation criteria for the SRGS. A basic outline of the scheme was masterfully drafted by Lucia and Georgia. Over subsequent months and numerous consultative emails, we successfully elaborated and fine-tuned the final form and structure of the scheme. This consultative process was ably assisted by the generous input of Executive officers. The SRGS is planned to be launched in 2014 and summary details of the scheme are presented in the Student Representatives’ Report. The AAA membership will be made aware of the launch of the SRGS through various social media outlets.

Discussion Arising: Robin Torrence asked whether it would be possible for people to make private donations for this and potentially similar schemes? Sean Ulm asked, as universities do, whether it would be possible to write to aged members to solicit donations. Peter White asked whether donations could be provided as a business expense. Ian Lilley advised that this was any discussion or comment on this issue. All indications from the floor were that this was unnecessary as it had been reviewed ten years’ previously and there was no support from the floor for another review at present; no further comments were raised. Jacqueline Matthews noted that all of the information provided in the last paragraph of the ILO Report required amending as substantially more than three applications were received for AAA2013 funding support, with over $23,000 of funding provided in 2013. Amy Roberts thanked Jacqueline Matthews for her efforts with regards to this.

5.8 Code of Ethics Subcommittee Report (Richard Fullagar)

During 2013, the Chair of the AAA Code of Ethics Subcommittee received requests for comment on several issues, including two complaints. One complaint related to statements made by AAA members in a widely broadcast television production. A Subcommittee was convened and opinions were sought. However, before advice could be provided, the complaint was withdrawn; no further action has been undertaken. A second complaint that relates to consultation by members is still being investigated.

Advice from the Chair AAA Code of Ethics Subcommittee included:

- Suggested changes to AAA policies related to discrimination; equal opportunity; sexual harassment; and social media editorial and moderation; and,
- The AAA social media survey.

Discussion Arising: None.

5.9 Indigenous Liaison Officers’ Report (Christopher Wilson and Kellie Pollard)

This year, Kellie Pollard (Flinders University) commenced her role as Indigenous Liaison Officer (ILO), following a nomination by Chris Wilson to engage more Indigenous peoples/archaeologists in the AAA Executive.

In April, Chris provided comment and support for the AAA response to the Prosh article published by the UWA Student Guild. This letter outlined specific concerns relating to inappropriate and derogatory content about Indigenous Australians. We would like to thank Belinda Liebelt, Pat Faulkner and Sam Bolton for taking action and voicing these concerns in a respectable manner!

In July, Belinda Liebelt (SA State Representative) approached the ILOs regarding the meaning and relevance of the AAA logo which began discussions for a potential review of the logo as it relates to AAA in the contemporary context. A letter was drafted for the AAA Executive to consider and to raise as an item for discussion at the AGM.

In September/October, we liaised with the AAA Conference Organising Subcommittee to manage enquires and/or Indigenous Participation Funding applications for AAA2013. A call for eligible applicants was distributed, for which three applications (requesting $12,346) were received and reviewed.

Discussion Arising: Patrick Faulkner raised the question of whether the AAA logo should be reviewed and asked if there was any discussion or comment on this issue. All indications from the floor were that this was unnecessary as it had been reviewed ten years’ previously and there was no support from the floor for another review at present; no further comments were raised. Jacqueline Matthews noted that all of the information provided in the last paragraph of the ILO Report required amending as substantially more than three applications were received for AAA2013 funding support, with over $23,000 of funding provided in 2013. Amy Roberts thanked Jacqueline Matthews for her efforts with regards to this.

5.10 IT Report (Erin Mein)

In June 2013, Damian Kelly and I took over the Webmaster role from the outgoing Webmaster Mick Morrison who put in extraordinary efforts in the redevelopment and relaunch of the new AAA website mid-way through 2012. I would like to take this opportunity to thank Mick for his hard work in getting the website up and running, as well as continuing
to support us during a rather extended hand-over period. Unfortunately due to family commitments which required him to be in France, Damian was not able to continue as Assistant Webmaster and resigned in September.

Over 2013 traffic to the AAA website has steadily increased with 49,708 visits to the site for the period between 1 Jan and 21 Oct 2013; this is an average number of 169 visits per day. Figure 3 plots the upward trend of visits to the AAA website over 2013.

Traffic sources to the website have been largely dominated by organic search engine searches using keywords relating predominately to job opportunities in Australian archaeology. Social media, including the AAA Facebook and Twitter accounts, have also played a large role in driving traffic to the website. Table 8 lists the top ten sources of traffic to the website including number of total visits and number of unique ‘new’ visits.

The ten most popular subsections of the website are listed in Table 9, with the most interest being directed to the careers, job opportunities and volunteer opportunities areas of the website (see also Table 10). This indicates that visitors are visiting the website to make use of its facilities as a notice board for the archaeological industry. Secondly they are using the website to read news articles about archaeology and thirdly to access information about the 2013 conference. Average time spent on the site is 1 minute and 33 seconds across an average of 2.15 pages indicating that most users are spending only brief amounts of time on the site, possibly to look at a single article or piece of information at a time.

Social media has continued to be an important driver to the website, with regular Facebook posts drawing nearly 6000 visits to the site (see Table 11).

As discussed below, several issues have arisen concerning the structure and security of the WordPress CMS over the past five months.

**Speed of Website Load Time**

Due to the nature of the way AAA currently uses the website as a repository for AA journal articles, as well as news and blog posts, issues with the amount of data stored in the site's...
database have arisen. As more data is stored, the slower the site responds and loads pages. In response, the IT Subcommittee have established an archival system to enable some data to be continuously cleared from the server. News articles older than three months will be archived, stored on a cloud-based storage system (Google Drive) and removed from the website. All images and PDFs will be minimised for online publishing.

It was subsequently also discovered that another client of web developers Twenty4 was inadvertently being hosted on the AAA server. This was using resources which should have been allocated to AAA and causing the website to crash due to lack of resources. This client was removed which improved the speed and stability of the AAA website.

The aim for the coming year of 2014 is to continue to streamline the content which is uploaded onto the website while maintaining a high degree of dynamic content to continue to enhance our Search Engine Optimisation (SEO).

**Security Issues**

During September the security of the site was breached, with malicious script inserted into the php code of the website. This was resolved with the assistance of Twenty4 who were able to manually remove the malicious script. At the time of writing this report it is still unclear how the security breach occurred. Continuing to improve security around the website is of top priority to the IT Subcommittee for the coming year.

**Events Calendar**

The AAA website now has a dedicated Events Calendar in which any events in Australia regarding archaeology, heritage or history can be posted. The installation of this calendar has been an attempt to improve the usability of the website as a source of information about archaeology in Australia. Previously events were posted as blog items and a list of events was placed under Resources, however this was time consuming to maintain and update as well as difficult for users to access information quickly and easily. Installation of a ‘mini’ calendar which would be available to users on each blog page is currently being investigated.

The IT Subcommittee encourages anyone to forward details of archaeology events for posting on the events calendar to calendar@australianarchaeology.com.

**Menu Redesign**

The IT Subcommittee met on 15 Oct 2013 to discuss possible design changes to the website, based on user behaviour and new facilities, such as the Events Calendar. Ease of access to the AA Blog, as well as confusion between ‘news’ items and ‘blog’ articles, was of prime concern. It was decided that some small alterations to the main menu items could be made which would allow users easier access to the dynamic content and differentiate between content type. The new menu design is currently being trialled.

**Social Media Integration**

The ongoing focus for the IT Subcommittee in 2014 will be to continue to improve the integration of social media such as Facebook and Twitter with the website. Plans include the installation of icons which will allow users to more easily ‘like’ and share the website and individual blog posts. Integration of the Wordpress website and Facebook account is also being investigated at the time of writing this report.

<table>
<thead>
<tr>
<th>Social Media Source</th>
<th>Visits</th>
<th>Page Views</th>
<th>Pages per Visit</th>
<th>Average Visit Duration</th>
</tr>
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<tbody>
<tr>
<td>Facebook</td>
<td>5991</td>
<td>9447</td>
<td>1.58</td>
<td>0:01:27</td>
</tr>
<tr>
<td>Twitter</td>
<td>1031</td>
<td>2182</td>
<td>2.12</td>
<td>0:02:27</td>
</tr>
<tr>
<td>WordPress</td>
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<td>101</td>
<td>1.84</td>
<td>0:00:46</td>
</tr>
<tr>
<td>Blogger</td>
<td>30</td>
<td>56</td>
<td>1.87</td>
<td>0:01:31</td>
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<tr>
<td>LinkedIn</td>
<td>19</td>
<td>23</td>
<td>1.21</td>
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<tr>
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<tr>
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<td>2</td>
<td>2</td>
<td>1.00</td>
<td>0:00:00</td>
</tr>
</tbody>
</table>

Table 11: Traffic to the AAA website from social media sources, January–October 2013.

I would like to take this opportunity to thank Lynley Wallis and Jacqueline Matthews for their support, input and hard work over the last six months, especially in continuing to deliver new and interesting content for the website and social media pages.

Discussion Arising: Lynley Wallis offered thanks on behalf of AAA to Erin Mein for her hard work and amazing support. Patrick Faulkner also thanked both Mick Morrison and Erin Mein for their work on the AAA website and IT Subcommittee.

**5.11 Media Liaison Officers’ Report (Alice Gorman and Ebbe Hayes)**

In 2013 our activities have included:

- Circulating stories about the activities of AAA members to relevant lists and Google groups;
- Working closely with the AAA Social Media Officers to co-ordinate and circulate news stories and promote the Association;
- Media releases regarding issues of interest to the AAA membership;
- The creation of a draft biography database for prominent members of AAA. At this stage information has been derived from publicly available sources and is not for general circulation;
- Development of a media kit to be made available on the AAA website;
- Weekly liaison with the Australian Science Media Centre (AusSMC), recommending specialists available to comment on news stories (e.g. on Richard III’s roundworm infestation; Aboriginal firing regimes; Walkely Awards) and submission of recent research by members (frequently from AA) for distribution; and,
- Responding to enquiries from journalists (freelance, ABC, etc.);

Two tasks this year have been particularly sad. In July, we issued a media release about the death of Mike Morwood, including condolences to his family from the President. This was reported on independent news site The Conversation, as well as elements of the release being picked up in other reporting. In October, Irish archaeologist and AAA member Emmett Connolly was tragically murdered. We organised a
Backfill

tribute on the AAA website and coordinated the Association’s condolence message to his family.

The screening of the documentary First Footprints generated enormous interest from the public. With the Social Media Officers, we live-tweeted the episodes and included links to the AAA website, the AA journal, and books and other writings by AAA members. In October we also circulated the news that the documentary had been nominated for a Walkely Award.

In the lead-up to the Federal election in September, in collaboration with the AAA Executive, we submitted a list through the AusSMC of heritage issues for consideration by political parties.

For each journal issue, we have selected a small number of articles to bring to media attention. These have had variable success rates, and this is something we would like to work further on in 2014. Prior to AAA2013, we have been targeting local media and the ABC for coverage. Much of this will come to fruition after the submission of this report.

Many enquiries and opportunities to promote the work of the Association arose during the year, but in several cases we had to consider broader implications of publicity, and chose not to pursue them. These issues were referred to the President, who consulted with the Ethics Subcommittee as required.

We’d like to thank the Social Media Officers and the AA Editors for their continued support and enjoyable collaborations, and the President for his prompt and sensitive responses.

Discussion Arising: Alice Gorman highlighted the two radio interviews undertaken recently by Robin Torrence relating to her PNG work, and confirmed that these interviews were also circulated through social media. Following this, the circulation of Mike Rowland’s conference presentation (titled ‘The incredible evolving tooth brush or the end of creativity?’) through ABC.net was also noted.

5.13.2 Queensland Report (DeeAnne Gorring)

Fortunately it has been a very quiet year in Qld in relation to archaeological and heritage issues. One issue relating to compliance with the Aboriginal Cultural Heritage Act 2003 was raised by an AAA member regarding the activities of an amateur archaeologist. This issue was brought to the attention of the Department of Aboriginal and Torres Strait Islander and Multicultural Affairs (DATSIMA) Cultural Heritage Unit in November 2013 and is currently being investigated. DATSIMA will inform AAA of the findings and outcomes of their investigation as soon as possible.

Discussion Arising: None.

5.13.3 Tasmania Report (Anne McConnel)

It’s been a relatively busy year with some good and some not so good happenings. In relation to Aboriginal heritage, the really great news is that Tas. now has a state Dual Naming Policy. This allows for geographic places, i.e. those dealt with by the Nomenclature Board, to have an Aboriginal name given to it by the Tas. Aboriginal community as well as a European name; also, the Aboriginal name comes first.

There is a formal process for this to ensure there are no issues for any stakeholders with the use of a particular name. The first set of names, put up by the Tas. Aboriginal Centre (TAC), is currently being considered.

The new additions to the Tas. Wilderness World Heritage Area greatly support the protection of Aboriginal heritage, including (from north to south) the until now unprotected slopes of the Western Tiers, including significant rock shelter sites; the Navarre Plains, an ethnographically recognised major central meeting place on the Central Plateau; the Upper Forentine Valley with known highly significant Aboriginal sites; the Riveaux karst area; and the Recherche Bay region, which now gives proper recognition to the Recherche Bay Associate Cultural Landscape, a small area only of which is listed on the National Heritage List. Archaeologists such as Ian Thomas, Richard Coggrove and Angie McGowan, and in the case of Recherche Bay, John Mulvane, have been instrumental in identifying the Aboriginal heritage values of many of these areas through their work.

Other good happenings in Aboriginal heritage include some educational initiatives. One is the 18 month TAFE approved course in Aboriginal Heritage and Land Management being run by the TAC that is now almost finished; and there is a Federally sponsored Aboriginal museums traineeship programme, a pilot programme, that has recently started at the Tas. Museum and Art Gallery (TMA0).
The Brighton Bypass debacle has now receded into the past, although not for the many Aboriginal community members, with the Aboriginal community ban on Aboriginal heritage assessments appearing to have ceased (it has not been formally withdrawn) in early 2013 with all of the Aboriginal Heritage Officers returning to work.

I am aware that Greg Jackman (Entura) is doing substantial site survey work in partnership with the Aboriginal community, and Ian Thomas has recently been here coring lakes to look at Aboriginal occupation history in the Upper Jordan River catchment. The UNE-based ARC Discovery funded project on the geomorphic evolution of, and Aboriginal history of and connections to, SE Australian highland lagoons, led by Wendy Beck, is planning a field season in early 2014 as a comparative exercise. The project is working with four of the local Land Councils in the New England region, and TAC and TMAG.

The proposed Aboriginal Heritage Bill has been the other key matter this year. The bill was put out for public consultation late last year and various organisations commented (including AAA, AACAI, Australia ICOMOS and Cultural Heritage Practitioners Tasmania). Draft regulations were put out for public comment earlier this year, and about three weeks ago the bill was tabled in the Tas. parliament (along with 79 other pieces of legislation/amendments!). While the Bill does some good things, like removing the 1876 bar for what is considered Aboriginal heritage, trying to recognise heritage other than archaeological sites, re-attempts an Aboriginal Heritage Council (AHC), and provides greater penalties for breaches, it has some significant problems, and because of these appears to have no support from anywhere— it is not supported by the Aboriginal community/s, it is not supported by heritage practitioners, and it is not supported by developers. I and other heritage practitioners in Tas. and members of the Aboriginal community have lobbied the government to add another stage of consultation and review (in spite of the government’s claims, there was no direct consultation on the drafting of this bill, other than for the opportunity to comment on the two drafts), and take the time to fix up the key issues. In my view this potentially could have produced a first class piece of legislation that the government could have been proud of. The government however has been clear that they want new legislation, not good legislation. The significant issues with the bill are:

1. The definition of Aboriginal heritage, which is very open;
2. The lack of guidance on how the AHC will be constituted, so that all Tas. Aboriginal people will be fairly represented;
3. The extremely limited powers of the AHC, which are much less than the historic Heritage Council and which in effect makes it token;
4. A clause which gives ownership of Aboriginal human remains to the AHC (unbelievable, especially read in conjunction with Items 2 and 3);
5. No criteria established for what will go on the Aboriginal Heritage Register (to be developed later so in effect no one knows what we will get);
6. Exemptions that fail to recognise that very big heritage values can occupy very small land areas; and;
7. A proposal for sensitivity zoning to guide the need for EIAs, but no framework for this.

With all the heritage legislation changes happening in Australia, it is my view that it is time the heritage community became proactively engaged. I will not make any proposals here, but will raise these with the key heritage organisations in the next few months.

There is a huge amount happening in the area of historic archaeology, but mostly smallish scale research, salvage excavations (mostly in Hobart), listing and discussion, and it is not possible to report on it here.

The key matter I would like to bring up here is the increasing politicisation of heritage and heritage processes, which is inevitably to the detriment of heritage. I know this is happening in most parts of Australia, but it doesn’t make it any easier when you see blatant failures of process in your own backyard. There are two specific issues which I want to raise to illustrate the scale and nature of the problem.

The first is the fate of the TMAG Bond Store. The bond store is one of Tas.’s first buildings and it has survived intact until last year. Its intactness is remarkable and makes it one of a very small number of well-preserved early colonial buildings in Australia. Until last year I would have argued it was of national significance. This is no longer the case. Last year the Tas. Heritage Council (THC) approved the excavation of over two-thirds of the upper (earth) floor of the basement of the building to allow public access. The decision was made in spite of all archaeological advice being to the contrary, arguing the floor and building were too significant to treat in this way and that other access options should be pursued, such as excavation of a much small area at the entry to allow the space to be viewed, or taking ‘discovery’ tours with lights and hard hats. It was also in spite of strong representations against the proposal, including from CHPT. The basement of the Bond Store now looks like a semi-historic church crypt, not a bond store; and the floor remnants have not been stabilised and are crumbling away. The THC has still not provided a statement of reasons for their decision in spite being asked to do so, and more unbelievably, the TMAG has actually won prizes for the museum redevelopment work generally.

The other example is at a quite different level and illustrates that heritage advice is not appreciated or valued. This is the fate of the Senior Archaeologist position within the Tas. Forest Practices Authority, a position that was initially held by me, then by Denise Gaughwin. This position no longer exists, having been extinguished about a year ago because of reduced funding to the Authority. Other specialists, mainly botanists and zoologists, however continue to work in the FPA. This might not be so bad if cultural heritage advice was being sourced from other experts, but the fact of the matter is that heritage advice is being given by non-heritage professionals. This is also the same in Heritage Tas., where the Archaeologist position, vacated by Angie McGowan who retired, has not been refilled although most other positions have been refilled and a new Planner position was created.

At the recent Australia ICOMOS conference in Canberra, the increasing threat to cultural heritage was acknowledged, as too was the need for us to become more active in promoting heritage and its conservation. One speaker suggested that, like in some other places, we should develop an endangered heritage list, or a heritage alerts system. To close, perhaps this is something that AAA could discuss, and maybe it is time for the various Australian professional heritage bodies to work more closely for the protection of Australia’s heritage.
5.13.4 New South Wales Report (Alan Williams)

As the NSW State Representative I’ve been fairly quiet this year. Only one issue arose, in relation to the proposed redevelopment of Windsor Bridge. The NSW Roads and Maritime Services is proposing to redevelop the bridge, and in the process is likely to cause significant impacts to Thompson Square—one of the oldest public squares in Australia. A member of the public asked for AAA to provide comments on the publically available Environmental Assessment. Unfortunately, AAA was advised of this issue after the public comment period for the documents had expired. Regardless, a submission was sent, and a response from RMS received. This response indicated that the appropriate assessments had been undertaken, and adverse impacts were to be minimised; that several currently severed parts of the park would be unified through the development; and that mitigation measures (such as salvage excavations) and interpretation would be implemented.

The other issue that I draw attention to is the proposed reform of the National Parks and Wildlife Act 1974. The NSW State Government is proposing to develop stand-alone Aboriginal heritage legislation, and documentation on this has been distributed, with comments required by 14 Feb 2014. The proposed legislation involves the formation of Aboriginal cultural committees who will develop regional plans, and liaise directly with proponents. I will not go into further details here, but the proposed process will have significant, and potentially detrimental, changes to archaeological practice in NSW, and I ask everyone to review the documentation and provide comment. The documents can be found at <http://www.environment.nsw.gov.au/achreform/>. AAA will be providing a response.

Discussion Arising: None.

5.13.5 South Australia Report (Belinda Liebelt)

A number of archaeology-related activities have taken place in SA this year, and although many of these are not directly connected with the Association, a number of AAA members have been involved. NAW was held in May, and the Flinders University Archaeology Department (FUAD), the Flinders University Archaeology Society (FUAS) and the SA Museum hosted a number of events including a successful ‘Meet the Archaeologists’ night. These events were also held in association with SA’s annual History Festival ‘About Time’, which also runs throughout May.

Additionally, in May this year the National Trust of SA made a concerted effort to provoke public discussion by hosting a public seminar titled ‘Has South Australia given up on Heritage?’ Panellists included members from both sides of Government, heritage architects, and City Council and National Trust representatives. As the debate mainly focused on built heritage, it can be argued that, from an archaeological perspective, the discussion fell short of focusing on the need for an overarching plan to address the management of the diverse archaeological sites there, but did not commit to anything specific. He was not opposed to development and interpretation would be implemented.

Dedicated archaeologists continue to conduct research throughout the State, and a notable mention goes to a collaborative project between FUAD staff and the Mannum Aboriginal Community Association Inc. (MACAI) for winning the support of the Intellectual Property Issues in Cultural Heritage (IPinCH) project, an international organisation based in Canada’s Simon Fraser University.

Members of the FUAD have also been active in organising a Massive Open Online Course (MOOC) in Australian Professional Archaeology, interviewing many archaeologists from around SA to contribute to an online learning resource for those interested in archaeology.

Other events this year have included the Anthropological Society of SA Inc. holding their annual Normal Tindale Memorial Lecture in September. This year’s event was presented by Associate Professor Mike Rowland. FUAS also celebrated its 21st birthday late this year, with an event held at the Edithburgh Hotel.

Once again, SA archaeologists and heritage professionals have been monitoring the SA Aboriginal Heritage Act 1988 review, a process which began in 2008 and has been ongoing since. In late October we were advised that a draft Aboriginal Heritage Bill 2013 had been prepared and was ready for public consultation. Soon after this announcement however, the public consultations were postponed with the reasoning that the ‘first confidential phase of the consultation has been extended, delaying the public release of the document’. At this stage, it is anticipated that the second public phase of consultations will be announced sometime next year, most likely after the SA State Election. I encourage all SA members and those interested in the protection of Aboriginal heritage to be on the watch for this announcement, and to make yourselves available for the public consultation (which may be short notice) to ensure that your voice is heard regarding this important review.

Discussion Arising: None.

5.13.6 Western Australia Report (Sam Bolton)

In 2012 the Department of Aboriginal Affairs (DAA) released a discussion paper on proposed amendments to the Aboriginal Heritage Act 1972. AAA submitted a letter in support of the submission by AACAI. There has been no further response or statements by the DAA on this issue.

In April 2013, AAA wrote a letter to the UWA Student Guild, and the Vice-Chancellor of UWA, regarding some inappropriate content published in Prosh, a charity newspaper published by UWA students. The content was considered to be racist, and blatantly mocked Aboriginal people and culture. A public statement of apology was made prior to the submission of the letter. The Vice-Chancellor responded, acknowledging that the content was ‘unacceptable’ and that UWA was taking steps to prevent this behaviour from recurring.

In October 2013, on behalf of AAA, ASHA, AIMA and the National Trust (WA) (NTWA), Leanne Brass (NTWA) and Alistair Paterson (UWA) met with the Minister for Heritage and Environment, the Hon. Paul Jacob, to discuss proposed development changes at Cossack, on the northwest coast. The Minister listened to our concerns and acknowledged the need for an overarching plan to address the management of the diverse archaeological sites there, but did not commit to anything specific. He was not opposed to development but recognised that Cossack’s archaeological and historic values are what make it unique. It was felt that he was open to further discussion, and work on this issue will continue.

There was no other correspondence.

I am resigning as WA representative for AAA. I would like to thank Pat Faulkner, in particular, for his support during...
my time as WA State Representative, and wish all future representatives the best, after what has been a busy couple of years.

Discussion Arising: None.

5.13.7 Northern Territory Report (Malcolm Connolly)

The major story of the NT is the introduction of the Heritage Act 2011 and testing of the archaeological requirements of the Act. The Act is quite broad in its scope, and protects both natural and cultural heritage. The changes include stricter reporting requirements upon the discovery of archaeological places or objects. Automatic interim protection of places reduces the risk of important places being lost, and there are tighter timeframes for declaring new heritage places. Permits are also required from the Heritage Branch, NT Government before undertaking archaeological research and studies in the NT.

NAW was not held in the NT this year for various reasons but we will ensure that the NT does its bit next year.

Discussion Arising: Lynley Wallis noted that there has been a review announced of the Aboriginal Area Protection Authority, which will require monitoring over the coming 12 months.

5.13.8 Australian Capital Territory Report (Sally May)

No report submitted.

5.14 Student Representatives’ Report (Lucia Clayton Martinez and Georgia Roberts)

Owing to the number of student members in AAA it was felt that two representatives were justified—one to represent the western half of Australia, and the other the eastern half. As such, applications were sought at the end of 2012 and Lucia Clayton Martinez and Georgia Roberts were elected in the roles. From our perspective, we feel that having two representatives has been beneficial and has increased the scope of what we are able to provide.

We have had two major initiatives this year. This first is the development of the Student Research Grant Scheme (SRGS), which is planned to launch in 2014. The SRGS aims to provide funding for honours and postgraduate research students members of AAA studying Australian archaeology projects. It is envisaged that a maximum of $750 will be made available for honours students, with $1200 and $1800, respectively, for masters and PhD students.

The SRGS is to be administered by the AAA Executive. A Subcommittee was organised and their focus this year has been on deciding the structure of the award and putting together the application form. The SRGS will be awarded by the Subcommittee (excluding the AAA student representatives).

Our second initiative has been the development of the Career Advice Conference Workshop, launched at AAA2013. The workshop will give students an opportunity to sit down with a leader in the field of each particular session, to facilitate the sharing of experience, wisdom, networks, knowledge and know-how. It is hoped that this will become an on-going AAA event, with the themes of the sessions varying from year to year.

In 2013, seven sessions will be run: Geoarchaeology, Historical Archaeology, Employment in the Private Sector, A Career as an Academic, GIS Applications in Archaeology, Coastal Archaeology and Zooarchaeology.

We are grateful to have secured the help of Tim Denham, Denis Gojak, Oliver Brown, Pat Faulkner, Jessie Birkett-Rees, Kat Szabó and Tiina Manne as the Mentors for each respective session. In view of how quickly the sessions filled, before the students knew who the mentors were, we strongly recommend that these Career Advice Workshops continue next year.

We have had very few direct enquiries from students, which we might attribute to the greater volume of student members on our Facebook site. Social media is proving to be a very useful tool not only to keep student member abreast of current archaeological news, but also to engage them about education, employment, finances and other student-oriented areas.

A survey was sent out in October to all AAA student members, who were encouraged to share it with archaeology students who were not AAA members. This was to gain an insight into students’ perspectives on their studies, their career direction, and where they could see room for improvement for archaeology students in Australia. Data was also collected from the Facebook and Twitter accounts and put together with the survey results. This was presented at the 2013 AAA conference as a poster, entitled, ‘Who do you think you are? An overview of Australian archaeology students’.

Overall, we feel that we have made a significant contribution to the student body of AAA over 2013, and hope that some of the initiative we have started will be continued into the future.

Discussion Arising: Georgia Roberts asked whether members could contribute money as a part of their membership renewal following on from the points raised by Robin Torrence and Peter White in relation to the SRGS Subcommittee report. Mick Morrison raised the issue of the cost of the conference, noting that it is a great venue, but that with the costs he would not be able to recommend it to undergraduate students. He followed by raising the question of whether the Association should continue with conference organisation in the same manner or change for future conferences? Patrick Faulkner indicated that this would be an issue raised during the AGM in other business. Lynley Wallis also noted that no money is made from student registrations at the conference, as they are at cost and/or subsidised.

5.15 Report on the CHASS National Forum, ‘Civility in Australia. Expanding the boundaries: Being open to learn, to teach, to hear and to change’, 20 June 2013 (Kelsie Long)

The topic of CHASS held at Parliament house on 20 June, was ‘Civility in Australia. Expanding the boundaries: Being open to learn, to teach, to hear and to change’. There were four plenary sessions throughout the day each exploring a different aspect of civility in modern day Australia: ‘Civility and Democracy’, ‘Civility and the Arts’, ‘The Borders of Civility’ and ‘Soft Power and Public Democracy’. Kelsie Long attended on behalf of AAA this year.

The day opened with a welcome speech by CHASS President John Simmons, and an opening keynote address by the Hon. Sharon Bird who introduced one of the key themes of the day: the effect of technological advances on civility in Australia. The internet has been around for over 20 years now but only recently has it become the norm for a new generation of voters who have grown up using it. Andrew Leigh spoke
about the advent of anonymity, what we say when we think no one knows who we are, and how this impacts on our interactions with each other. Andrew Jaspen, founder of the online independent news website The Conversation, spoke about a further concern of technological development: the policing of online comments sections. How can online forums promote quality discussion whilst avoiding censorship, when some people use it as an opportunity for personal bashing? Our interactions have never been more public and far reaching and yet the way we treat each other online is worse than ever. This is an issue that is being raised in a number of different areas, including archaeology and cultural heritage, with this year’s AAA conference holding what should be an interesting session on ‘Social Media and Australian Archaeology: Why Does it Matter, What are We Doing, and Who are We Engaging With?’.

The second, more positive key topic of the day was how storytelling can promote the building of a civil society and the importance of civil discourse in the promotion of democracy, where people from all walks of life are respected as valuable members of the community. Notable speakers on this topic were Paula Abood, who discussed the use of art as a means of instigating conversation flow between different cultural groups, and Adriane Boag, who spoke about the art and Alzheimer’s program where the focus is on connections and crossing boundaries, inclusion and belonging, both of which are having promising results in their communities.

The overall message of the forum was that it is important for all areas of the arts and social science, and indeed the entire population, to communicate civilly and with respect. In the words of John Simmons ‘civility is the cornerstone of democracy. It involves the promotion of respectful engagement, toleration of difference and a hearing for the other person’s point of view’.

Discussion Arising: None.

Motion: ‘That all of the reports as tabled and presented, including the amendments to the Indigenous Liaison Officers’ report as noted in the discussion, are accepted as read.’ Moved: Ian Lilley. Seconded: Lynley Wallis. Motion carried nem.con.

6. Proposed Changes to the AAA Constitution

Patrick Faulkner noted that a review of the AAA Constitution was undertaken in 2013, with the membership notified of the proposed constitutional amendments on 3 Sept 2013. He provided a brief overview of the four main points to be considered, these being:

1. That the language of the constitution was out of date and needed to be modernised.
2. On the request of our professional indemnity insurer we needed to implement some professional policies required for an Association of our size in the current governance landscape (anti-discrimination, equal opportunity, sexual harassment and social media editorial and moderation policies).
3. Changes to the financial structure of the Association were needed to meet current operating conditions (electronic banking).
4. Change to the AAA National Executive structure to include the Membership Secretaries and the proposed Vice-President role to meet current operating conditions.

6.1 Change of Language to Update the Constitution

Discussion Arising: Maria Cotter noted her surprise that it had taken so long for the language to be updated. Val Attenbrow asked whether the motion should be reworded to reflect the actual email that was distributed to the AAA membership with the exact language. Patrick Faulkner replied that we could work through the ten pages of itemised changes point by point to incorporate each itemised section. Ian Lilley moved that the ten pages of changes as presented in the email to the AAA membership be accepted.

Motion: ‘That the ten pages of proposed changes to the language structure of the constitution as presented to the AAA Membership on 3 September 2013 and reviewed at the 2013 AGM be accepted’. Moved: Ian Lilley. Seconded: Annie Ross. Motion carried nem.con.

6.2 Introduction of Policies required by our Insurer and Association Incorporation Requirements

Motion: ‘That the anti-discrimination, equal opportunity, sexual harassment and social media editorial and moderation policies as presented to the AAA Membership on 3 Sept. 2013 and reviewed at the 2013 AGM be accepted’. Moved: Philip Hughes. Seconded: Mick Morrison. Motion carried nem.con.

6.3 Updating the Banking Procedures for the Association

Motion: ‘That updated banking procedures as presented to the AAA Membership on 3 Sept. 2013 and reviewed at the 2013 AGM be accepted’. Moved: Bryce Barker. Seconded: Dan Rosendahl. Motion carried nem.con.

6.4 Change to the Executive Structure to include the Membership Secretaries and the new Vice-President Role

Discussion Arising: Richard Fullagar asked whether the ‘Vice-President’ (VP) in the motion should be plural. Patrick Faulkner responded by telling him that, like the other executive positions, more could be added later. Sean Ulm raised the point that the immediate past President needs to be the VP. Marjorie Sullivan also noted if this was not the case, the current President should mentor the VP. Ian Lilley suggested that this would need to be made as a further constitutional change, and also indicated that many organisations include the immediate past President in the Executive. Carney Matheson noted that in North America the VP subsequently becomes the President. Annie Ross suggested that the motion be left as is, but that there be an unwritten policy that the VP should either be the immediate past President or the subsequent President. Sean Ulm agreed, and suggested that at this point it could be assumed that the past President would act as the VP. And that in the future a nomination for the VP would be seen as a future President. Judith Field noted that in the past a University would nominate in full for the Executive and that there may not be adequate flow through between Executive Committees. Patrick Faulkner indicated that there is an extensive handover period and that the previous Executive is available to assist the incoming Committee. Sean Ulm asked what the role of the VP would be. Patrick Faulkner said that as the Association has grown considerably, the VP would play a supporting role to the President, assist in liaising with AAA State Representatives and Subcommittee Chairs,
assist in the preparation of AAA submissions and, when the President is not available, step into that role to ensure coverage of all Executive positions. Jim Rhoads suggested that there needs to be a position description written for the VP. Patrick Faulkner asked, given the discussion, whether the motion should be voted on. Sean Ulm noted that the Membership Secretaries also needed to be recognised in the National Executive. Alice Gorman raised the point that perhaps the Media Liaison Officers need to also be included in the Executive. Ian Lilley suggested that the Association recognise the need for a constitutional change for a VP and that role definitions are required for all Executive positions. Marjorie Sullivan stated that defining the executive roles too closely would be problematic for the Association, and that the motion should be voted on, and that subsequent discussions should be held regarding the roles later.

Motion: That the structure of the AAA Executive be changed to include the Membership Secretaries and Vice President/s as presented to the AAA Membership on 3 Sept. 2013 and reviewed at the 2013 AGM be accepted. Moved: Marjorie Sullivan. Seconded: Annie Ross. Motion carried nem.con.

7. Election of Officers of the Committee

The following individuals nominated for the Executive in 2014:

- President: Fiona Hook
- Vice Presidents: Peter Veth and Jo McDonald
- Secretary: Martin Porr
- Treasurer: Benjamin Smith
- Membership Secretaries: Tom Whitley, Leslie Zubieta and Jamie Hampson
- Journal Editors: Lynley Wallis and Heather Burke (continuing)

Motion: That the individuals named are elected to the positions as nominated. Moved: From the Chair. Motion carried nem.con.

The following individuals nominated and agreed to serve as Office Bearers in 2014:

- Public Officer: Sally Brockwell (continuing)
- Media Liaison Officer: Alice Gorman and Elspeth Hayes (continuing)
- Webmaster: Erin Mein (continuing)
- Indigenous Liaison Officers: Chris Wilson and Kellie Pullard (continuing)
- Assistant Treasurer: Sven Ouzman

The following individuals nominated and agreed to serve as State or Student Representatives in 2014:

- Qld: DeeAnne Gorrin (continuing)
- Vic.: John Tunn
- NSW: Alan Williams (continuing)
- WA: Jane Skippington and Cheng Yen Loo
- SA: Belinda Liebelt (continuing)
- Tas.: Anne McConnell (continuing)
- ACT: Michelle Langley
- NT: Malcolm Connolly (continuing)
- Student Representatives: Georgia Roberts and Lucia Clayton Martinez (continuing)

Discussion Arising: None.

8. Appointment of Auditor

Motion: That the same auditor be used from the 2012–2013 financial year. Moved: Colin Pardoe. Seconded: Mick Morrison. Motion carried nem.con.

9. Other Business

9.1 Conference Organisation

Luke Godwin noted the greater attendance at the AGM in comparison with 2012, up from approximately 70 to 120 members. He noted that there are 317 conference attendees and noted that attendance was down from last year, but that this is likely due to the downturn in the mining sector. He acknowledged Julie Jerbic and Erin Fuller from Conference Online for their excellent support, and thanked Scott L’Oste-Brown, Lynley Wallis, Jacqueline Matthews, Richard Fullagar, Sean Ulm and Annie Ross. Luke noted that people should not pull out of the conference at the last minute, usually those who have not registered, as it creates significant issues for program scheduling. He suggested that registration should be a requirement for those submitting for a paper or poster presentation. Luke Godwin noted that there is likely to be an increase in online delivery of conference papers in the future and that the technical capacities of the organisation need to be evaluated. To be able to meet these technical needs, there need to be profits made from conferences in order to purchase necessary equipment etc. and that this has budgetary implications. Luke suggested that a small working group should be formed to explore these issues and make suggestions as these issues will only grow in the future.

Luke summarised the main points highlighted in a Revised Model for Management of AAA Conferences document provided to the President for consideration. It was stated that as the AAA Conference costs are in excess of $150,000 to $200,000, it is the single largest outlay of the Association. Given this outlay, then a far more business like process for managing is required. Five to six individual sectors that incur costs for the conference management have been identified, potentially without the organisers knowing those costs have been incurred, and have the potential to create a situation that places the conference, and therefore the Association into debt. Luke noted that the academy used to subsidise conference costs and that the conference can rapidly draw down on the Association’s funds and what is needed is a standard business model and that the conference needs to be a stand-alone exercise that does not rely on Association funds.

Discussion Arising: None.

Motion: That AAA thanks Luke Godwin, Scott L’Oste-Brown, Julie Jerbic, Erin Fuller, Lynley Wallis and Jacqueline Matthews for their hard work as this conference would not have happened without them. Moved: Annie Ross. Seconded: Jill Reid. Motion carried nem.con.

9.2 Award in Memory of Mike Morwood

Annie Ross noted that, before his death, Mike Morwood had been in contact with her regarding the establishment of a prize for best female presenter at the conference. It was suggested to Mike that perhaps it would be better served as an award and jointly in Mike and his daughter’s names,
and possibly for the best PhD presented in the previous year. Mike sadly passed away before any further discussion could be held. Annie noted that Mike was very keen for an award to be established that supported students or those that were not adequately represented in the other awards. Annie Ross stated that she would like to request approval at the AGM to approach Mike's family to ask if they are willing to go forward with an award in Mike and his daughter's names. Annie also noted that it would not need any financial support from his family, but it can be taken up with Mike's family and the incoming AAA Executive.

Discussion Arising: Philip Hughes stated that he was not against the idea, and Mike was a very close friend, but the reality is that AAA is a young association and a number of high profile people will be passing away. Annie Ross replied that the only reason this was raised was because she was directly approached by Mike. Peter White stated that he did not object in person to an award in Mike's honour and that Mike made very important contributions to archaeology, but that we need to consider the current and potential proliferation of awards. Maria Cotter made that point that it comes back to the fact that it was a request in honor of his daughter and that makes it a very different situation. Birgitta Stephenson also commented that it was a request made on someone else's behalf, and is, in some ways, like a will. Robin Torrence agreed, and suggested that we could think laterally, and maybe we can honour these people not through awards or grants, but could consider other opportunities that could be taken advantage of to honour people. Annie Ross noted that at this stage she had not been contacted by Mike's family, and that as it is an important issue perhaps, the new Executive could write to all AAA members to see if they would consider leaving money to AAA in their wills, and that maybe an award in Mike's honour can be considered in this way. Judith Field suggested that if there is an award for PhD student in memory of Mike in the future, then the following year it could perhaps be name after someone else, Peter White for example (much laughter followed). Josephine Flood suggested that AAA should not be giving awards in name to those that are not funding them. Carney Matheson asked if the awards could be categorised, such as setting a criteria and even a duration or dividing them into travel awards or scholarships. Annie Ross responded that it was a possibility that could be considered if the offers were made available.

Annie Ross followed this discussion by raising the matter of the number of conference prizes, and that with concurrent sessions it makes it difficult to evaluate and award the prizes for papers. Annie Ross proposed the motion that in future years prizes should only be awarded for posters, but not papers; that the photo prizes should be awarded outside of the conference dinner, and that the only prize awarded at the conference dinner should be the major poster prize. All other prizes should be awarded outside of the dinner, at the end of the poster session. Peter White seconded it. However, Tiina Manne noted that the SAA conference which is extremely large and has multiple concurrent sessions, is still able to provide student presentation prizes. Annie Ross noted that the AAA needed to come up with a system of fairly nominating them, since at the moment there is no system. Kelsey Lowe suggested that students could submit the paper in advance for evaluation, allowing judges to then sit in on their paper delivery. Annie Ross proposed to remove the best overall paper prize and instead only award the paper prize to students. Georgia Roberts noted that we need some way to identify student presenters in the program. Lynley Wallis noted that students could do this easily online when they submit their abstract. Annie Ross asked why academic or professional presenters should be awarded a prize as to present information is part of their job, and that it should be restricted to students. Jacqueline Matthews commented that there are paper and poster prizes awarded at the WAC conference, and that the award is based on an agreement that their paper is accepted for peer-review for the Association's journal and that perhaps this is something that could be considered as a prize.

Motion: 'That the conference prizes be for best student paper and poster, and that the prize is only available for those that apply early.' Moved: Annie Ross. Seconded: Marjorie Sullivan. Motion carried.

9.3 Amalgamation of NCQR and NCES

The following was emailed by Mike Smith to the AAA Executive, and read on his behalf at the AGM by Patrick Faulkner:

The Academy of Science has recently reorganised its national committee structure. There are still 22 national committees but the National Committee for Quaternary Research (NCQR)—of which I have been a member representing archaeology since 2010—has now been amalgamated with Earth Sciences (NCES). Ostensibly, Quaternarists will now struggle to have a voice in the Academy, and archaeology will effectively have none. However, there is also a proposal to enlarge the NCES so that it continues to provide representation for INQUA's five standing commissions, namely, Coastal and Marine Processes; Humans and the Biosphere; Palaeoclimate; Stratigraphy and Chronology; and Terrestrial Processes, Deposits and History. It is important that the quantitative aspects of archaeology (as represented in INQUA's Humans and the Biosphere Commission) be represented nationally else the discipline not find a voice within the Academy. We need to wait and see how this plays out. However, AAA may need to look to other vehicles for promoting a link between archaeology and the Quaternary sciences. We could look for instance at encouraging joint membership of AAA and AQUA.

Discussion Arising: Marjorie Sullivan suggested that Trish Fanning would be an excellent link between archaeologists and Quaternary scientists. The suggestion was then made that the AAA Executive should liaise with Trish Fanning and Mike Smith to monitor progress on this situation.

9.4 University OH&S and Student Accidents

Daryl Wesley was invited to speak to the AGM regarding issues surrounding university OH&S and student accidents. Daryl highlighted his experience after suffering serious injuries while undertaking fieldwork for his PhD research at the ANU, uncovering a lack of understanding of insurance coverage for postgraduate students and that, owing to Commonwealth legislation, students are exempt from typical workers compensation workplace accident and injury compensation. In lieu of this, most universities in Australia take out various policies to cover students for accident and injury, and these university polices can vary considerably. Daryl suggested that a review of various universities around Australia should be undertaken to see whether they carry insurance policies that protect students during fieldwork.

Discussion Arising: Patrick Faulkner indicated that the suggestion is that Daryl Wesley work closely with Georgia Roberts and Lucia Clayton Martinez as AAA Student
Representatives, as well as in discussion with Nathan Wright based on his established relationship with the AAA insurer, to collate information as an initial step. Ian Lilley noted that you need to be enrolled or employed at a university to get access to this information. Patrick Faulkner responded in the affirmative, also noting that the aim would be to liaise with AAA members who are already enrolled or employed at relevant institutions to access that information for dissemination. Philip Hughes stated that the insurance policies will vary markedly according to international and domestic fieldwork. Ian Lilley stated that the other aspect to consider is for students that act as volunteers. Lynley Wallis replied to indicate that at Flinders University there are certain forms that students needed to sign in order to be covered. Marjorie Sullivan also noted that they had tried to use student volunteers and found it to be virtually impossible as they could not get insurance. Oona Nicolson raised the point that honours students approach consultants, and that these students need to be employed for them to be insured, and that most students are not aware of that issue. Lynley Wallis suggested that, as the new AACAI President, AACAI and AAA should work together on this issue. Bruno David stated that if a student is formally enrolled, and that university is not willing to support them, then they should leave and go to another university. Mick Morrison asked whether AAA could create a working group to investigate this issue. Patrick Faulkner indicated that the Association should start with Daryl Wesley and the two Student Representatives and then move forward with a working group or subcommittee once more information is at hand.

9.5 AAA2014 Conference

Sean Ulm confirmed that the 2014 Conference is to be held in Cairns, that it will be a joint conference held with ASHA and AIMA, and will likely be held during the first week of December.

10. Close of Meeting

Patrick Faulkner thanked all AAA members and observers for attending the meeting. The meeting was formally closed at 8.15 pm.

Changes to the Australian Archaeological Association Inc. Constitution accepted at the Annual General Meeting, 3 December 2013, Novotel Coffs Harbour Pacific Bay Resort

That the rules of the Association be amended in the following manner:

1. In rule 4(1) delete ‘committeeman’ and insert in its place ‘committee member’.
2. In rule 4(1) delete ‘or’ and insert in its place ‘of’.
3. In rule 4 insert rule 4(4) which reads ‘Members agree to adhere to the Constitution of the Association, the AAA Code of Ethics, the AAA Discrimination Policy, the Equal Opportunity Policy, the AAA Sexual Harassment Policy, and the AAA Social Media Editorial and Moderation Policy’.
4. In rule 5(1) add ‘This membership is fixed to the calendar year and will expire on 31 December regardless of when the membership fee was paid’.
5. In rule 5(4) delete ‘his’ and insert in its place ‘their’.
6. In rule 5(7) delete ‘notes’ and insert in its place ‘note’.
7. In rule 5(8) delete ‘his’ and insert in its place ‘their’.
8. In rule 5 (8b) delete ‘his’ and insert in its place ‘their’.
9. In rule 8(1) after ‘The Treasurer’ insert ‘and/or Assistant Treasurer’.
10. In rule 8(1) delete ‘moneys’ and insert in its place ‘monies’.
11. In rule 8(2) delete ‘moneys’ and insert in its place ‘monies’.
12. In rule 8(2) after ‘the Treasurer’ insert ‘and/or Assistant Treasurer’.
13. In rule 8(4) after ‘the Treasurer’ insert ‘and/or Assistant Treasurer’.
14. In rule 8(4) delete ‘meed’ and insert in its place ‘meet’.
15. In rule 8(6) delete ‘promisory’ and insert in its place ‘promissory’.
16. In rule 8(6) after ‘other negotiable instruments’ insert ‘(incl. electronic transfer)’.
17. In rule 8(6) after ‘the Treasurer’ insert ‘and/or Assistant Treasurer’.
18. In rule 8(6) delete ‘his’ and insert in its place ‘their’.
19. In rule 8(6) delete ‘couersigned’ and insert in its place ‘countersigned’.
20. In rule 8(6) after ‘Public Officer’ insert ‘or President’.
21. In rule 9(2) delete ‘he is’ and insert in its place ‘they are’.
22. In rule 10(3) delete ‘his’ and insert in its place ‘their’.
23. In rule 10(3a) delete ‘he has’ and insert in its place ‘they have’.
24. In rule 10(3a) delete ‘him’ and insert in its place ‘them’.
25. In rule 10(3b) delete ‘his’ and insert in its place ‘their’.
26. In rule 10(3b) delete ‘financial’ and insert in its place ‘finances’.
27. In rule 10(3b) delete ‘his’ and insert in its place ‘their’.
28. In rule 10(3b) delete ‘him’ and insert in its place ‘them’.
29. In rule 10(5b) delete ‘his’ and insert in its place ‘their’.
30. In rule 10(5c) delete ‘him’ and insert in its place ‘them’.
31. In rule 11(5d) delete ‘his’ and insert in its place ‘their’.
32. In rule 15(1) delete ‘his’ and insert in its place ‘their’.
33. In rule 15(1) after ‘The President, or in his absence,’ insert ‘the Vice-President, or in their absence’.
34. In rule 15(1) delete ‘both’.
35. In rule 15(1) after ‘or in the absence of both the President’ insert ‘, Vice-President’.
36. In rule 15(1) delete ‘chairman’ and insert in its place ‘chairperson’.
37. In rule 15(2) delete ‘chairman’ and insert in its place ‘chairperson’.
38. In rule 16(1) delete ‘chairman’ and insert in its place ‘chairperson’.
39. In rule 17 delete ‘chairman’ and insert in its place ‘chairperson’.
40. In rule 18(3) delete ‘chairman’ and insert in its place ‘chairperson’.
41. In rule 19 delete ‘chairman’ and insert in its place ‘chairperson’.
42. In rule 20 delete ‘chairman’ and insert in its place ‘chairperson’.
43. In rule 20 delete ‘chairman’ and insert in its place ‘chairperson’.
44. In rule 22(1) insert ‘(b) a Vice-President’.
45. In rule 22(1) insert ‘(c) an Assistant Treasurer’.
46. In rule 22(1) insert ‘(g) two Membership Secretaries; and’.
47. In rule 22(3) delete ‘his’ and insert in its place ‘their’.
48. In rule 22(4) delete ‘his’ and insert in its place ‘their’.
49. In rule 23(2) delete ‘committeeman’ and insert in its place ‘committee member’.
50. In rule 23(2) delete ‘his’ and insert in its place ‘their’.
51. In rule 23(3) after ‘in the office of’ insert ‘an’.
52. In rule 23(3) delete ‘committeeman’ and insert in its place ‘committee member’.
53. In rule 23(3) delete ‘his’ and insert in its place ‘their’.
54. In rule 24(1) delete ‘committeemen’ and insert in its place ‘committee members’.
55. In rule 24(5) delete ‘committeeman’ and insert in its place ‘committee members’.
56. In rule 25 delete ‘committeeman’ and insert in its place ‘committee members’.
57. In rule 25(b) delete ‘his’ and insert in its place ‘their’.
58. In rule 25(d) delete ‘his’ and insert in its place ‘their’.
59. In rule 25(d) delete ‘his’ and insert in its place ‘their’.
60. In rule 25(g) delete ‘him’ and insert in its place ‘them’.
61. In rule 25(g) delete ‘he has’ and insert in its place ‘they have’.
62. In rule 25(g) delete ‘he has’ and insert in its place ‘they have’.
63. In rule 26(1) delete ‘as’ and insert in its place ‘at’.
64. In rule 26(6a) delete ‘his’ and insert in its place ‘their’.
65. In rule 26(9) delete ‘him’ and insert in its place ‘them’.
66. In rule 26(9) delete ‘him’ and insert in its place ‘them’.
67. In rule 26(9) delete ‘his’ and insert in its place ‘their’.
68. In rule 26(9) delete ‘him’ and insert in its place ‘them’.
69. In rule 27(1) delete ‘his’ and insert in its place ‘their’.
70. In rule 27(1) delete ‘his’ and insert in its place ‘their’.
71. In rule 27(1) delete ‘his’ and insert in its place ‘their’.
72. In rule 27(2) delete ‘he is interested’ and insert ‘they have an interest’.
73. In rule 27(2) delete ‘his’ and insert in its place ‘their’.
74. In rule 28(5) delete ‘him’ and insert in its place ‘them’.
75. In rule 28(5) delete ‘him’ and insert in its place ‘them’.
76. In rule 28(5) delete ‘his’ and insert in its place ‘their’.
77. In rule 28(5) delete ‘him’ and insert in its place ‘them’.
78. In rule 30 delete ‘October’ and insert in its place ‘September’.
79. In rule 30 delete ‘thirtieth’ and insert in its place ‘thirty first’.
80. In rule 30 delete ‘September’ and insert in its place ‘August’.
81. In rule 31 delete ‘his’ and insert in its place ‘their’.
82. In rule 32(2b) delete ‘his’ and insert in its place ‘their’.
83. In rule 32(3c) delete ‘he’ and insert in its place ‘they’.
84. In rule 32(3c) delete ‘desires’ and insert in its place ‘desire’.
85. In rule 32(3c) delete ‘he’ and insert in its place ‘they’.
86. In rule 32(3c) delete ‘him’ and insert in its place ‘them’.
87. In rule 32(4) delete ‘his’ and insert in its place ‘their’.

**Big Man and Small Boy Awards**

The Big Man Award is presented at the annual Australian Archaeological Association Conference. For fragments of history surrounding this award and its spin-offs, the Small Boy Awards, please refer to previous notices in the pages of *AA*.

There are few rules surrounding the awards. All submissions must have been made in public, preferably during a presentation. Any attendee may nominate someone for their indiscretions (we were going to write ‘oral indiscretions’, but we find that archaeologists by and large misinterpret the written word with alarming frequency). The Committee does not appear to be bound by any rules, guidelines or ethics statements.

We note that the popularity of concurrent sessions means that our job is that much more important in conveying our ethics statements. But we find that archaeologists by and large misinterpret indiscretions (we were going to write ‘oral indiscretions’, but we find that archaeologists by and large misinterpret the written word with alarming frequency). The Committee does not appear to be bound by any rules, guidelines or ethics statements.

Standing members of the *ad hoc* Committee Annie Ross and Colin Pardoe welcomed Alice Gorman, who showed that the case that ‘you had to be there’, we are confident that these awards will provide comfort to the twittering classes. To archaeologists, some of it scurrilous, the four recipients started with Sean Ulm: In reference to considerable discussion about bequests to archaeology, some of it even sensible and serious, although some of it sordid, the four recipients started with Sean saying ‘we should take a leaf out of the universities’ book and send a letter to all our members who look a bit aged’, and ended with Robin telling us that ‘People are falling off their perches, so let’s take advantage of that’.

**Phil Boot Award**

You have to love this award. Natasha Busher won the Zen Minimalist version for pointing out that ‘I don’t actually have the graph, so I’ll just explain what the graph is showing’.

**Homeland Security Award for Not Passing on Information**

Michael Westaway: ‘We have good OSL dates, so good that I’m not going to discuss them here’.

**‘Too Much Pepper’ Award**

Adam Magennis: In reference to consultation he advises us to ‘speak nicely in a ‘local government kind of way’. You can’t just say ‘Get Stuffed’. You have a meeting about how I feel, about how you feel. It’s a six month process’.

**MNI (Minimum Number of Individuals) Award**

Chris Clarkson: ‘This is the only *Thylacine* find—or maybe a few—or maybe there are lots. I don’t know’.

**Radiocarbon Bayesian Bootstrapping Award**

To Sue O’Connor for reminding us that we would be getting dates of 50,000 years if they were 50,000 years old ...

**‘Old Father William’ Award**

Robin Torrence, Phil Hughes, Marjorie Sullivan and Sean Ulm: In reference to considerable discussion about bequests to archaeology, some of it even sensible and serious, although some of it sordid, the four recipients started with Sean saying ‘we should take a leaf out of the universities’ book and send a letter to all our members who look a bit aged’, and ended with Robin telling us that ‘People are falling off their perches, so let’s take advantage of that’.

**Sheldon Cooper Bazinga Award**

Iain Davidson: In the Plenary and elsewhere, for asking questions so long even he had forgotten what he had said: ‘Whatever it was that I said’.

**Dirt Detective Down Under Award**

Aaron Fogel: ‘When I first came to this country people told me geophysics didn’t work here. I thought ‘Well, it is the Southern Hemisphere, maybe the Laws of Physics don’t apply here’.

**‘Wish You Were Here’ Award**

Luke Godwin: ‘There are more people than usual at the AGM (120 vs 70 last year). I’m attributing this to the fact that Ken Mulvaney is not here’.

**Big Man Award**

Sean Ulm, for instigating the vigorous discussion at the AGM.